

TOWNE REALTY OF HAWAII, INC.

P.O. Box 383371

Waikoloa, Hawaii 96738

(808) 883-8052

For assistance during business hours:

Fax to: Towne Realty of Hawaii, Inc.
Customer Care Service Department
(808) 883-8052

Website:
www.Townehawaii.com

After hours, weekends or holidays:

EMERGENCY CONTACT
See **SECTION 2, Page 3 of**
Customer Service Program
Homeowner's Manual

REQUEST FOR CUSTOMER CARE OR LIMITED WARRANTY SERVICE

Home Owner: _____

Home Phone: _____

Address: _____

Work Phone: _____

E-mail Address: _____

Cell Phone: _____

Today's Date: _____

Closing Date: _____

Unit Number: _____

Neighborhood: Sunset Ridge

Brief description of work requested:

SAMPLE

For Construction Use Only

Request received by (Individual): _____ Date: _____

Completion of all items confirmed
by (Customer Care Individual): _____ Date: _____

Owner Acknowledgement of
Satisfactory Completion: _____ Date: _____

**PLEASE SEND THE WHITE AND YELLOW COPY TO TOWNE REALTY OF HAWAII, INC. AND KEEP
THE PINK COPY FOR YOUR RECORDS.**